



SOUTHERN ILLINOIS CRIMINAL JUSTICE TRAINING PROGRAM

Mobile Team Unit 15

Training Announcement

Name of Training			Class ID#	Course ID#
Freedom of Information Act			100025	54965
Date of Training	Time	Hours	Location	
April 7, 2020	0830 – 1230 Hrs.	4	<b style="color: red;">DISTANT LEARNING CLASS (Remote Location) MTU 15 Headquarters Building 1740 Innovation Drive – Room 241, Carbondale, IL	

Course Description

This class will include a complete analysis of the current Freedom of Information statute with a detailed discussion of the terms and definitions listed in the Freedom of Information Act (FOIA). The Illinois Attorney General's guide to the application of the FOIA will be analyzed to include the Attorney General's opinions on the subject and their determinations of various problems that arise when dealing with FOIA-relevant case law.

Course Objectives

- Students of this class will gain an understanding of:
- ✓ The scope and limitation of the Act
 - ✓ Various definitions that must be considered
 - ✓ The duties imposed by the Act on Law Enforcement agencies
 - ✓ Time deadlines provided by the Act
 - ✓ Various exclusions from the coverage of the Act
 - ✓ Various techniques in dealing with FOIA requests, to include "alternatives"
 - ✓ Local Records Act to include "Local Records" defined
 - ✓ Guidelines for compliance (both paper and electronic records)
 - ✓ Required methods of identifying, inventorying and destroying local records
 - ✓ **SB1304 Police Reform Bill (body camera)**

Instructor

Don Hays is an Attorney-at-Law, and former Macoupin County, Illinois State's Attorney. He previously served with the Illinois Appellate Prosecutor's office for 30 years as a Staff Attorney and as Senior Staff Counsel. Don was in charge of the Continuing Legal Education Division, which includes continuing legal education for Illinois State's Attorneys and law enforcement officers. He retired in 2008 and continues to instruct police officers throughout the state.

Other Information

This training is appropriate for all governmental officials who deal with FOIA requests and other Freedom of Information Act issues.

Mandates Met by This Training

- Procedural Justice
- Legal Updates
- Lead Homicide Investigator

This class is certified by the Illinois Law Enforcement Training and Standards Board